

**SANTA CLARA COUNTY OFFICE OF EDUCATION  
1290 RIDDER PARK DRIVE, SAN JOSE CA 95131**

**NOTICE TO BIDDERS – REQUEST FOR PROPOSALS  
RFP 05\_25\_26 – MENTAL HEALTH SERVICES FOR HEAD START**

The **Santa Clara County Office of Education (SCCOE)** hereby invites qualified vendors to submit a **Request for Proposals (RFPs)** to be received by the Purchasing Services Department at:

**1290 Ridder Park Drive  
San Jose, California 95131-2304**

**Deadline for Submission: Monday, June 16<sup>th</sup>, 2025, at 3:00 PM (PST)**

Please note that there will be **no formal public opening** of the proposals. All submissions will be evaluated based on **pricing, compliance with specifications, and other relevant criteria**, and may result in **single or multiple awards**.

Proposals that are **incomplete or noncompliant** with the requirements outlined in the RFP package are subject to rejection. All bidders are responsible for reviewing and adhering to the full instructions provided in the proposal documentation.

It is the sole responsibility of each bidder to ensure that proposals are **delivered to the address above** by the specified deadline. **Proposals submitted via email or facsimile (FAX) will not be accepted.** SCCOE is not liable for delays in delivery by the U.S. Postal Service or any other carrier.

The **Santa Clara County Office of Education (SCCOE)** reserves the right to **accept or reject all proposals**, and to **waive any irregularities or informalities** in the RFP or the proposal process. No proposal, in whole or in part, may be withdrawn for a period of **sixty (60) calendar days** following the RFP submission deadline.

**Contact Information:**

**General Information**

Josephine Dy-Liacco  
Supervisor, Purchasing Services

Ph.: 408-453-6858  
[jdyliazzo@sccoe.org](mailto:jdyliazzo@sccoe.org)

**Technical Questions**

Reyna Dominguez  
Manager, Early  
Head Start Program

Ph.: 408-453-6952  
[rdominguez@sccoe.org](mailto:rdominguez@sccoe.org)

**All inquiries regarding this RFP must be submitted in writing, no later than 3:00PM on Wednesday, June 4<sup>th</sup>, 2025 to Josephine Dy-Liacco at [jdyliazzo@sccoe.org](mailto:jdyliazzo@sccoe.org).** Responses to questions will be shared with all known prospective respondents to ensure equal access to information via an addendum to be

published on Monday, June 9<sup>th</sup>, 2025. Any **addenda or updates** will be posted on the SCCOE website at: <http://www.sccoe.org/depts/bizserv/purchasing/Pages/Proposals-Posting-System.aspx>. It is the responsibility of all prospective respondents to **monitor the website** regularly for any amendments or addenda.

The **Santa Clara County Office of Education (SCCOE)** reserves the right to **amend the RFP** as necessary.

County Superintendent of Schools  
Santa Clara County Office of Education

By: Josephine Dy-Liacco  
Supervisor, Purchasing Services

1 <sup>st</sup> Advertisement:	May 22, 2025
2 <sup>nd</sup> Advertisement:	May 29, 2025